

Minutes of the
Dodge County Highway Committee Meeting
September 15, 2016

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on September 15, 2016, in the Dodge County Highway building.

ROLL CALL: The following members were present – William Muche, Jeffrey Caine, Jeff Berres, and Ed Nelson. Harold Johnson was absent. Commissioner Brian Field, County Administrator Jim Mielke, and County Board Chairman Russell Kottke were also present. Assistant Commissioner Peter Thompson, Corporation Counsel John F. Corey, and Chris Hookstead were present for part of the meeting.

APPROVAL OF AGENDA: Motion by Caine and seconded by Berres to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF SEPTEMBER 1, 2016: Minutes of September 1, 2016, were approved as submitted.

PUBLIC COMMENTS: There were no public comments.

STAFF REPORTS AND DEPARTMENT CONCERNS: The Committee discussed an additional parking concern on CTH T north of STH 16/60. Thompson will draft an ordinance amendment and Caine will present the amendment to the County Board at its meeting on Tuesday, September 20th.

COMMITTEE REPORTS: Supervisor Nelson complimented county crews on roadside mowing in and near the Town of Westford.

PROJECT UPDATES: The bridge replacement projects on CTH S and CTH KW are nearing completion.

Repaving of CTH TW (CTH S – STH 33) is scheduled to be completed by September 30th.

The CTH YY (STH 49 – N. Co. Line) project is scheduled to be completed by October 15th.

Crews are rehabilitating the concrete deck on the CTH TW bridge in Kekoskee.

DISCUSS POLICIES AND STATUTES RELATING TO PRIVATE FENCES ADJACENT TO COUNTY TRUNK HIGHWAY RIGHT-OF-WAY: Chris Hookstead presented a proposal requesting \$1.00/lf reimbursement for fence costs incurred on his property adjacent to CTH J in the Town of Lowell. This proposal referenced State Statute Sections 90.03 and 90.035. Corporation Counsel John Corey gave an opinion on the applicability of these statutes to county trunk highway right-of-way. No action was taken. This will be addressed at a future meeting.

Dodge County Highway Committee Minutes for September 15, 2016, cont.

UPDATE ON ACCOUNTING POSITION RECLASSIFICATION EFFORTS: Thompson explained recent efforts to reclassify an accounting position within the department. This will be considered at a future Human Resources Committee meeting.

REVIEW AND CONSIDER A ROADSIDE MEMORIAL POLICY DRAFT: Motion by Caine and seconded by Nelson to adopt a policy regulating the placement of private roadside memorials in county trunk highway right-of-way. Motion carried.

2017 HIGHWAY DEPARTMENT BUDGET REQUEST UPDATE: Field presented the current version of the 2017 budget request. It was the consensus of the members present to submit this request. It was acknowledged that all major purchases will require Committee and County Board approval.

DISCUSS CURRENT HIGHWAY DEPARTMENT EMPLOYEE REIMBURSEMENT POLICIES AND AMOUNTS: Motion by Caine and seconded by Muche to increase the safety boot reimbursement amount from \$60/year maximum to \$100/year maximum and to increase prescription safety glasses reimbursement from \$75/year maximum to \$125/year maximum. Motion carried. This recommendation will be forwarded to the Human Resources Committee for consideration.

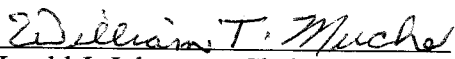
REVIEW PAYMENT: Vouchers payment registers and the September credit card payment report were reviewed.

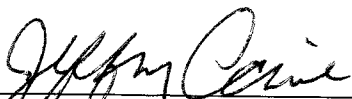
FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: fencing statutes and proposal and ATV-UTV route requests.

FIELD REVIEW THE NEOSHO SHOP REPLACEMENT PROJECT: There was no field review.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on October 6, 2016, in the Juneau office.

ADJOURNMENT: The meeting adjourned at 11:10 a.m.


~~Harold J. Johnson - Chairman~~
William T. Muche - Vice Chairman


Jeffrey Caine - Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.